

SRI



SRI VIDHYAGANAPATHY

**SRIMATHI SUNDARAVALLI MEMORIAL ARTS AND SCIENCE COLLEGE  
(CO-EDUCATION)**

TO BE AFFILIATED TO THE UNIVERSITY OF MADRAS

EASTERN BYPASS ROAD, PERUNGALATHUR CHENNAI – 600 063

Run under the auspices of **Srimathi Sundaravalli Memorial Educational Trust**

**PROSPECTUS 2025-2026**



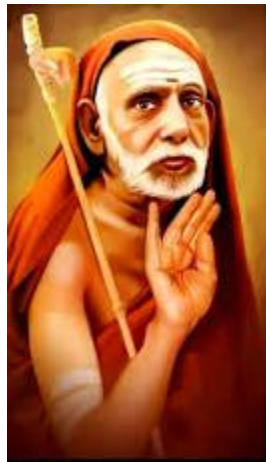
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MAHA PERIAVA



We Surrender at His Lotus Feet

The Mother – A Manifestation of God



SMT. K. SUNDARAVALLI (1915-1980)

## **SRIMATHI SUNDARAVALLI MEMORIAL EDUCATIONAL TRUST**

Srimathi Sundaravalli Memorial Educational Trust was founded on 3<sup>rd</sup> May 1985 in the fond memory of Smt. K. Sundaravalli, the beloved mother of Sri. K. Santhanam, the Founder and Managing Trustee of SSME Trust. The Trust was started with the aim of imparting quality education and of serving humanity at large. The Trust aims to empower individuals through education, by allowing them to think freely, to learn deeply, to evolve constantly, to reflect globally and to serve generously.

Sri S Ranganathan, the Trustee and Secretary of Srimathi Sundaravalli Memorial Arts and Science College, is an Aeronautical Engineering Graduate with a vision for creating a significant impact on the educational landscape of our Nation. He is also a licensed pilot. Dr. V Rajagopalan, the Dean of our College, was the Head of the Department of English (Retd.), Madras Christian College, and later served in S.S.K.V. College of Arts and Science for Women, Kanchipuram, as the Principal and Dean for the past 16 years.

The Government of Tamil Nadu, Higher Education Department has accorded sanction for starting the College with effect from the academic year 2025-2026. The Management has processed the application with the University of Madras for obtaining the Affiliation. The College will comply with all stipulations of the University and obtain the Affiliation shortly.

The following Institutions are run under the auspices of the SSME Trust.

### **Srimathi Sundaravalli Memorial Residency (Home for Senior Citizens - Estd. 2006)**

**Perungalathur, Chennai – 600 063**

### **Srimathi Sundaravalli Memorial School (Estd. 2012)**

**Perungalathur, Chennai – 600 063**

### **Srimathi Sundaravalli Memorial Arts and Science College (Estd. 2025)**

**Perungalathur, Chennai – 600 063**

## **SRIMATHI SUNDARAVALLI MEMORIAL ARTS AND SCIENCE COLLEGE**

### **MOTTO**

Curious Learners Today, Creative Leaders Tomorrow

### **MISSION**

Our mission is to provide students with cutting-edge knowledge and to extend the frontiers of education for academic, personal and professional progress.

### **VISION**

We aspire to transform the lives of our students through education with a commitment to service and to make them responsible citizens, emphasising human values and professional ethics.

Our policy outlines our commitment to operating in a sustainable and responsible manner, impacting the environment, society, and the community by celebrating the important national and socio-cultural occasions and by organising various campaigns.

The First Semester will start in August along with the other colleges conforming to the rules and regulations of the University of Madras.

### **UNDERGRADUATE PROGRAMMES OFFERED**

B.Com. (General)

B.Com. (Corporate Secretaryship)

B.Sc. (Computer Science)

B.C.A. (Computer Applications)

B.B.A. (Business Administration)

## **ELIGIBILITY**

Applicants who have passed in the Higher Secondary Examinations (Academic or Vocational Stream) conducted by the Government of Tamil Nadu or an Examination accepted as equivalent thereof by the Syndicate of the University of Madras, are eligible for admission.

B.Com (General)	10+2 with Commerce, Economics, Accountancy Mathematics / Computer Science
B.Com (Corporate Secretaryship)	10+2 with Commerce and Accountancy
B.Sc (Computer Science)	10+2 with Computer Science or Mathematics or Statistics or Business Mathematics
B.C.A. (Computer Applications)	10+2 with Computer Science or Mathematics or Statistics or Business Mathematics
B.B.A. (Business Administration)	10+2 students from any stream are eligible

Applicants who seek admission under the following categories are required to submit the Eligibility Certificate from the University of Madras.

- Boards other than CBSE/ICSE/Tamil Nadu State Board
- NIOS/Private Candidate
- Non-Resident Indian- NRI
- Children of Indian Workers in Gulf Countries – CIWGC
- Foreign National – FN
- Person of Indian Origin – PIO

## **ADMISSION**

Registration Form for admission can be collected from the college office on payment of Rs.500/- in cash, on all working days between 9.00 a.m. and 4.00 p.m. Both father and mother are requested to accompany the applicant for an in-person discussion with the Management and to collect the Registration Form. The Admission formalities will be completed in the month of July 2025 after obtaining the Affiliation Order from the University of Madras.

Selected candidates are required to pay the fees on the same day during the process of admission. Requests for deferring the date of admission or the payment of fees will not be entertained. Requests for a change of a Course of study once selected will not be entertained after the admission.

**The following documents must be submitted (Original and 4 sets of attested copies) by the applicant at the time of admission.**

Grades X, XI, XII Mark sheets

Transfer Certificate & Conduct Certificate

Community Certificate (If applicable)

Verified Aadhaar cards of the applicant and parents

Eligibility certificate (if applicable)

Migration certificate (if applicable)

Recent passport size photo (8 nos.)

**All information provided by the applicant must be true, complete, and correct. If any information is found false or incorrect, admission will be cancelled at any stage without any notice.**

The Undergraduate course consists of six semesters. For the First year of the College, the First semester will start from August 2025.

All original certificates including the community certificate submitted by the applicants at the time of admission, will be retained by the college and will not be returned under any circumstance till the student leaves the institution. Applicants are advised to take sufficient copies of all certificates before submitting the original to the college.

### **FEES**

- Admission Fees Rs. 5,000/-
- The Course Fees is Rs. 45,000/- per semester
- No Donation or Capitation Fee
- For all the subsequent semesters fees has to be paid during the last 10 days, prior to the opening of the College for the following semester.
- The fee is inclusive of lunch and refreshments provided in the college. There is no separate canteen facility.
- College bus will be operated at a 45 km radius covering the areas within the limits of Chengalpattu, Velacherry, Guindy, Pozhichallur, Kundrathur and Padappai. The Transport fee is fixed at different slabs according to the commute distance. Students availing themselves of the college transport facility are required to pay the transport fee according to the slab along with the semester fees.

## **WORKING HOURS**

The college works from Monday to Saturday in a six-day-order cycle. College timings are from 10.00 a.m. to 3.30 p.m. with lunch and tea breaks. All students must report to college before 9.40 a.m. Late-comers will not be allowed to enter the college.

## **ATTENDANCE**

Students must maintain a minimum of 75% attendance to be eligible for writing the university examination. In case of any shortage of attendance, the student will not be permitted to appear for the University examination.

## **LEAVE WITHOUT PERMISSION**

Absence without prior permission is not permitted. The student's name will be struck off the rolls, if the absence is marked for five continuous days without any prior permission.

## **RAGGING**

Any form of ragging, done overtly or covertly, is a serious offence. Any student who involves in such activities will be summarily dismissed from the College without any notice.

## **ASSOCIATIONS & ACADEMIC CLUBS**

Each Department's Association will conduct relevant academic events.

Special Academic clubs will foster personal growth and provide a platform for skill development and community engagement.

## **MOBILE PHONES**

The use of mobile phones is strictly banned within the college campus. Any violation will lead to the confiscation of the mobile phones. The confiscated mobile phone will be returned only when the student leaves the college on completion of the course. Any repetition of the offence, the student will be summarily dismissed from the College without any notice.

## **CCTV SURVEILLANCE**

The entire College Campus including the classroom, laboratory, playground and all other areas are under the surveillance of 24 x 7 CCTV Cameras.

## **IDENTITY CARD**

Students must wear the college ID card while inside the campus.



## **LIBRARY**

Books relating to the various disciplines as well as those of general interest are available for reference and can also be borrowed at the college library. Each student is entrusted with two cards for borrowing books from the library and one book on each card can be borrowed for a week. The books should be returned on or before the due date.

## **COMPUTER LABORATORY**

Well-equipped Computer laboratories with all the necessary equipment, modern computers, high configurations, reliable internet access and a variety of software essential for the curriculum are in place for imparting the curriculum in an effective manner.

## **CAREER DEVELOPMENT**

The College aims to facilitate the career development and placement of students in diverse institutions with the appropriate employment opportunities on completion of the course, by providing the necessary training.

## **CODE OF CONDUCT**

The college expects every student to uphold the dignity of the college both within and outside the college premises. Each student must abide by all the rules and regulations that are in force from time to time.

## **DISCIPLINE**

Any request by the student must be made individually and through proper channel. Any student guilty of an act of indiscipline, will be immediately dismissed from the college.

Smoking and drinking of alcoholic beverages and the use of narcotics is strictly prohibited. Any one violating these regulations will be expelled from the college immediately without any notice.

**DRESS CODE & HAIR STYLE (will be implemented in letter and spirit)**

	<b>DOs</b>	<b>DON'Ts</b>
BOYS	Formal Shirt and Trousers, Plain Black or Brown Belt, Plain Black or Brown Shoes  Well-groomed appearance (hair and face)	Bermudas, T-shirts, Shorts, Jeans, Lungis  Long-grown hair and beard
GIRLS	Decent attire - Salwar Kameez Salwar Long Kurta Churidhar Kameez  Neatly braided/pinned/tied hair	Short Kurtas, Leggings, Bermudas, Shorts, T-shirts, Jeans, Sarees  Loose hair Overly styled hair

**Students are advised not to wear any costly jewellery.**

**THE ROLE OF PARENTS**

Parents must ensure that their wards attend classes and take tests and examinations regularly. They must monitor the academic performance of their wards, peruse the academic progress report and contact the College on any matter concerning the same.

**Dr. V Rajagopal**  
**Dean**

**S Ranganathan**  
**Secretary**